



## **BOARD MEMBER VACANCY**

CRDB Bank Burundi S.A. is wholly owned by CRDB Bank Plc and operates in the Republic of Burundi. CRDB Bank Burundi S.A. is inviting applications from qualified candidates to fill the existing vacant position for the Board of Director. CRDB Bank Plc is the leading bank, wholly owned private commercial Bank operating in Tanzania and Burundi. The Bank is listed on the Dar-es-Salaam Stock Exchange and has been recording progressive profit every year since its formation.

CRDB Bank Burundi S.A. is among the leading banks in the Republic of Burundi with its Head offices located in Bujumbura – Burundi. The Bank is committed to provide quality financial services with a strong focus on retail banking and customized corporate and institutional services, while ensuring the confidence and trust of its stakeholders.

The Bank offers a comprehensive range of corporate, retail, business, treasury, premier and microfinance services through a diversified distribution network. Its vision is to be the customer needs driven Bank, aiming to acquire the market leadership while providing positive returns to shareholders.

The Board of Directors of CRDB Bank Burundi S.A. invites applications from suitably qualified candidates to fill one (1) position of Non-Executive Director.

### **Requirements**

1. Expertise in Economics, Finance, Banking and Business Management. Experience in corporate governance will be an added advantage.
2. Applicant should have at least 3 years' experience at Board level.
3. Applicants are required to observe the requirements of Article 4 Section (b) of Circular number 15/2018 of Central Bank of Burundi bearing on Approval of Executive Managers and Board Directors of Credit Institutions, which, amongst other things, provide for the qualifications that are required for applicants to possess.
4. The applicant should not be a politician, bankrupt, under 21 years of age or more than 70 years of age and should also meet the integrity and honorability criteria as stipulated in Article 15 of the law number 1/17 of 22<sup>nd</sup> August 2017 bearing on banking activities.
5. The applicant should be residing in Burundi.

### **Mode of Application**

1. Applicant for the position of Non-Executive Director should not be a Shareholder of CRDB Bank Plc, an employee of the bank/shareholder or have a relationship to the Management or the Board.
2. Applicant should be conversant and fluent with both written and spoken English and French.
3. Applications should be submitted through email or presented to the Managing Director, CRDB Bank Burundi S.A., Head Office, located at Rohero 1, Chaussee du Prince Louis Rwagasore N



490/A, Bujumbura, Burundi. E-mail to: [Boardmembers.Applications@crdbbank.co.tz](mailto:Boardmembers.Applications@crdbbank.co.tz)

4. Qualified and experienced candidates are requested to apply and submit an application letter, curriculum vitae, certified copies of relevant academic and professional certificates and awards, two passport size photographs, certified copies of the last page of their passport, letters of recommendation from 3 referees and declaration of indebtedness to Banks.
5. Notification of receipt of application and other details will be sent to all applicants upon receipt of the application.

Applications must be received by **4.00 p.m. (C.A.T) on Friday, 12<sup>th</sup> May 2023**. The application with incomplete documents will not be considered.

The contact for communication is:

**Managing Director,  
CRDB Bank Burundi S.A.,  
Head Office,  
Rohero 1, Chaussee du Prince Louis Rwagasore N 490/A  
P.O.Box 254, Bujumbura, Burundi.  
Tél: +257 22 277770 Fax:+257 22 277769 or  
E-mail to: [Boardmembers.Applications@crdbbank.co.tz](mailto:Boardmembers.Applications@crdbbank.co.tz)**

**27<sup>th</sup> April 2023**